Student Travel Grant for ISIT 2024, Athens

For Students

We are pleased to announce travel grants to partially subsidize travel costs of selected student co-authors of papers accepted for presentation at the ISIT 2024, Athens, Greece.

Eligibility Criteria

To be eligible for an ISIT 2024 Student Travel Grant, the applicant must be:

1. A full-time student in an accredited programme at an institution of higher learning;

2. A co-author of an accepted ISIT 2024 paper with a final version uploaded; and

3. Having completed an ISIT registration by May 24, 2024.

Application Material

First preference will be given to under-represented groups (e.g., people with disability, women, minorities, undergraduate students, masters' students and people from locations where travel funds are limited), first author students (or second if they are those presenting the paper), and to students who have completed the ISIT registration by the travel grant application deadline of May 10, 2024. Student authors from all other groups will be given second preference.
The application should consist of the following documents (incomplete applications will not be considered):

1. A request letter from the student;

2. The student's recent CV;

3. An estimate of the travel expenses associated with attending ISIT 2024, i.e., airfare, hotel, and conference registration. Note that ISIT will be able to cover only a part of the overall cost; and

4. A recommendation letter from the advisor (to be sent directly by the advisor).

Student Request Letter

The request letter must be one page with the following information:

- Contact information: Name, academic institution, degree programme, advisor, email contact of student and advisor;

- ISIT 2024 paper co-authorship; list of ISIT 2024 papers (paper number, title, add co-authors); and

- A narrative about how the student will benefit from participation at ISIT 2024.

Application Procedure

Applicants should aggregate their application material into a single PDF file, following the format above, use the name convention *Student_FirstName_LastName*, and submit it **here**.
Students should ask their advisors to send their letters of recommendation, including an official letterhead, to the email address: isit2024-travelgrants@ieee-isit.org. The subject line should be: ISIT 2024 Student Travel Grant Recommendation: <Student Name>
The recommendation letter from the advisor should include:

- Confirmation that the student is a full-time PhD or masters' student with good academic standing at the institution;

- A statement on the strength and potential of the student and their benefit of participation in ISIT 2024; and

- Advisor's commitment to cover the student's travel cost in excess of the travel grant.

- If you are a student enrolled in a US institute of higher learning, you may need to comply with Fly America Act when choosing your flight carrier to become eligible for support from NSF funds.

Reimbursement Process

A part of the student travel grants might be in the form of partial registration fee refunds. For reimbursement purposes, award recipients are required to submit COPIES of expense receipts for reimbursement. Instructions on how to submit these will be given in the award letter. If the actual expense is less than the size of the award specified in the award letter, only the actual incurred expenses will be reimbursed.

Application Deadlines

- April 10, 2024: Post of information on student travel support on the webpage of ISIT 2024.

- May 24, 2024 (extended): Application deadline.

- June 7, 2024: Notification of awardees.

- June 10, 2024: Travel grant acceptance deadline.

- July 1-31, 2024: Collect copies of receipts from awardees via emails.

- August 1-15, 2024: Distribution of awards.